

## ***Instructions for Booking Online Reservations***

There is a block of rooms reserved for **Tx Brokers & Forwarders Conf** at \$149.00 per night, plus tax. In order to get the special rate the special id needs to be used.

**The Group ID: Tx Brokers & Forwarders Conf**

**Group Code: TXBFC817**

### **For Reservations Made over the Telephone**

Please call the toll free reservations number; 888-388-8484 any time between 6am and 12am seven days a week. In order to get the special \$149.00 rate the caller must ask for the Tx Brokers & Forwarders Conf Block.

### **For Reservations Made Online Code : TXBFC817**

- 1- Go to the Moody Gardens Hotel website: [www.moodygardenshotel.com](http://www.moodygardenshotel.com)
- 2- **Check Rates & Availability**. Type in the check-in and check-out date.
  
- 3- Go to the **Group Code? Enter here and then enter TXBFC817**.
- 4- You are now on a page that is titled **Tx Brokers & Forwarders Conf** Now you will need to select the room type you would like. After selecting room type Select **BOOK** . Then you have the option to enhance your reservation.
  
- 5- The next page you will need to enter all your information into including your credit card information. On the left hand side of the page there is a summary of the days you will be staying with us and the cost of your room.
  
- 6- After entering all your information, on the bottom left of the page you will need to select **I have read and agree to the Terms and Conditions**.
  
- 7- You will be then directed to the final page that will show your reservation is complete. On the top left hand side of the page it will have your confirmation number. Print this page and keep as your confirmation

**Direct Link:** Click link and Choose your dates you want to attend, and continue your booking process.

<https://res.windsurfercrs.com/ibe/details.aspx?propertyid=14179&nights=1&checkin=08/23/2017&group=TXBFC817>

**Should you have any questions while making the online reservation, you are welcome to call**

**888-388-8484 for assistance. Thank you**